

## **MOYER DISTRICT LIBRARY BOARD MEETING MINUTES**

November 13, 2024 at Moyer District Library

Trustees in attendance: Heather Killian, Tena Kincaid, Sue Walker, Sarah Lutterbie, and Joy Zimmerman

The meeting was called to order by President Joy Zimmerman at 5:31 PM.

### **Public Comment**

None.

### **Agenda Additions**

Board member Erin Nuss suggested that the board add discussion of the process for paying contractors in terms of timelines.

### **Minutes**

Erin Nuss moved to approve minutes from October 9. Heather Killian seconded the motion. All voted to approve the minutes from October 9.

### **Communications**

The audit was received from SKCO Certified Public Accountants.

The City of Gibson extended their gratitude for the usage of the library program room during the City Hall closure.

### **Building and Grounds**

The committee discussed the lot boundary. The committee will continue to plan for the north side of the building.

### **Policy and Personnel**

No report.

### **Long Range Planning**

No report.

### **Finance**

#### **Treasurer's Report**

The Treasurer's Report was reviewed by the Board. Erin Nuss moved to approve the Treasurer's Report for March. Sue Walker seconded the motion. The Treasurer's Report was approved. Roll call was taken for a vote: all members voted to approve.

**Librarian's Report**

Jessica attended the Ford County Hazard Mitigation Committee Meeting. It was recommended that the board turn in a suggestion for what they would apply for if grant funds were available.

The library will request a generator.

Librarian, Jessica Titus, will attend a Youth Mental Health First Aid training at a neighboring library.

All trustees of the library need to complete the Sexual Harassment Prevention Training prior to January 1.

Some recent programs offered in the program room were Library Crawl, Teen Tober, Pop Loft, and Potato Costumes.

**Old Business**

None.

**New Business**

Discussion of staff holiday gathering and gifts. Joy suggested that board members divide up the staff and plan to come into mix it up and connect informally with staff.

Reminder about annual trustee training.

**Adjourn Meeting**

Sue Walker moved to adjourn the meeting.

Heather Killian second the motion.

All members voted to approve the motion.

Respectfully submitted,

Erin Nuss, Secretary of Moyer District Library Board