

MOYER DISTRICT LIBRARY BOARD MEETING MINUTES

Oct 9, 2024 at Moyer District Library

Trustees in attendance: Sue Walker, Jim Hazen, Joy Zimmerman, Tena Kincaid, Heather Killian, and Erin Nuss.

The meeting was called to order by President Sue Walker at 5:33 PM.

Public Comment

None

Agenda Additions

Add the paperwork for joining the TIF to new business.

Minutes

The minutes from the September meeting were reviewed. Corrected the spelling of one name. Erin Nuss moved to approve the September minutes and Tena Kincaid seconded. All members voted to approve the meeting minutes. The September minutes were approved.

Communications:

See attachment

Building and Grounds

There is a pile of yard garbage in our alley that we need to be taken care of. The down spout is missing a screw and needs to be fixed. Air filters have been switched. Landscaping update is once a once. No issues in the bathrooms. The butterfly garden needs to be updated, but we have to have a plan so that it can be updated. We need to know our property line and will check the building plans to see if it is marked on the plans. Then we can sit down and make a plan for the area.

Policy and Personnel

We are still in the process of updating our policies, but don't have any to present today. However, Andi Killian has been hard at work updating our website with the policies that have been reviewed.

Long Range Planning

There was no meeting for the scheduled time and a new meeting time needs to be scheduled.

Finance/Treasurer's Report

The August Treasurer's Report was reviewed. Jim Hazen moved to approve the August report and Heather Killian seconded the motion. A roll call vote was taken and all members voted to approve the August Treasurer's Report.

The September Treasurer's Report was reviewed. Jim Hazen moved to approve the September report and Joy Zimmerman seconded the motion. A roll call vote was taken and all members voted to approve the September Treasurer's Report.

Erin reached out to Scott Schultz about the CPPRT fund which is projected to be \$34,046.15 for 2024.

Erin Nuss moved to approve the Tax Levy Ordinance 24-03. Joy Zimmerman seconded the motion. A roll call vote was taken and all members voted to approve the Building Maintenance Tax Levy Ordinance 24-03.

Jess looked into Securitas and why we are getting 2 separate bill and we would like some clarification on our bill.

Librarian's Report

See attached.

Old Business

We discussed and voted on new board officers.

Erin nominated Joy as the President and Sue seconded the motion.

Joy nominated Sue as Vice President and Heather seconded the motion.

Erin nominated Heather as Treasurer and Joy seconded the motion.

Sue nominated Erin as Secretary and Heather seconded the motion.

All members voted in favor of .

Setting of committee members.

Building and Grounds: Jim Hazen, Joy Zimmerman, and Sarah Lutterbie

Policy and Personnel: Erin Nuss, Heather Killian, and Joy Zimmerman

Financial : Heather Killian, Joy Zimmerman and Erin Nuss

Long Range Planning: Tena Kincaid, Sue Walker and Joy Zimmerman

The City Attorney gave Erin the application to join the TIF and at the same time they will reimburse us for a new roof. We are not sure on the timeline for the reimbursement.

We are moving the TIF application and the roof application for reimbursement to Long Range Planning Committee.

New Business

Sarah Lutterbie was sworn in as the new Trustee of the Moyer Library Board.

Adjourn Meeting

Jim Hazen moved to adjourn the meeting. Sarah Lutterbie seconded the motion. All members voted to approve. The meeting was adjourned at 6:23.

Respectfully submitted,
Heather Killian
Secretary of Moyer District Library Board